



## Appointment of a Communications Coordinator

Christ Church London is looking for a highly skilled Communications Coordinator with a particular passion for writing to join their team in August 2018. The Coordinator will have experience working or studying in communications (or a similar field) and be passionate about excellence in what they do. The individual will be responsible for supporting the team to deliver first class communications to the church and beyond.

### About Christ Church London

Christ Church London is a multi-site church that is committed to making this city a great place to live by working for its cultural, social and spiritual renewal.

The church began in late 2004 and draws people from across London with attendance of around 600–700 each Sunday.

The church currently meets in four locations across the city every Sunday: Stockwell, Central London, Covent Garden, and Bethnal Green, and we are looking to start our fifth weekly service in Sutton. We also run a number of smaller groups throughout the week, which are focused community, growth and purpose.

Christ Church London is deeply committed to engaging with those who do not know Christ and making every part of church life accessible to them.

We believe that the mission of God is to affect every part of the city: the lives of those who live in the city, their streets and communities, the places they work and the culture that the city creates. We believe that the city should be better off because of the churches that are in it.

Christ Church London is also committed to living empowered lives. We believe that the power of the Holy Spirit is an essential component of ministering to the city and that we connect most powerfully and deeply with others when we minister as naturally as possible.

### About the Role

This position forms part of the Communications Team reporting into the head of communications. It is a full time role based in Fulham and applicants will need to demonstrate commitment to the Christian faith and an understanding of our vision and ethos.

The role responsibilities include and are not limited to:

- Creating content for all CCL communication: responsibility for writing copy for all platforms including CCL digital, including social media, print, and Sunday notices
- Coordinating the CCL communications process, working to short and long term deadlines, and maintaining flexibility for changes and adjustments
- Liaising with the communications team, ministry leaders and the senior leadership team to ensure all external communications are joined up across our integrated strategy
- Working to the senior leadership team on key messaging and ensuring that all communications are in the 'CCL voice'
- Supporting the communications team to ensure the Christ Church London website content is maintained, up-to-date and relevant
- Supporting the head of communications to develop strategy in line with technological advances
- Additional projects as and when required, including writing briefs and working with external creatives to produce content.

## Who we are looking for

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We are looking for someone with a natural flair for writing and communications. The right individual will naturally find creative solutions to problems, enjoy working with people and can work independently as well as in a team. They will be forward thinking and creative, committed to what needs to be done, and eager to help implement new ideas and projects.

We seek to produce excellent work in a mutually supportive environment. Unity and teamwork are essential to us and as a team we work hard and support each other to achieve our goals. We prioritise times of prayer and worship together, ensuring that our faith remains central to all that we are doing.

- Salary: Competitive with an excellent pension scheme
- Office location: Parsons Green, SW6

## How to apply

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Please send a CV, including pastoral and professional reference details, and a covering letter to Nate Sence ([nate@christchurchlondon.org](mailto:nate@christchurchlondon.org)).

Successful applicants will be invited to an initial interview and then further selection testing will follow.

We are hoping for the successful candidate to start by the end of August 2018. Please get in touch with Nate if you require further information. Thank you for considering joining the work of Christ Church London.

For further information about Christ Church London, please see our website: [christchurchlondon.org](http://christchurchlondon.org)

